

GUIDELINES FOR DELEGATES (ONLY FOR ATTENDING CONFERENCE)

1. Delegate Registration

Every Delegate has to register him/herself on website. To register, pay the fees as mentioned below and then follow the registration process.

- After Registration, Delegate will be allotted unique Delegate id which will be a unique identification number for entire conference.
- All fields in the registration are compulsory, and no changes in the details will be allowed once the delegate has registered.
- A unique Delegate Id will be communicated to delegate on their registered e-mail. Hence it is mandatory to give correct e-mail id.
- The certificate of participation will be given to the delegates attending both days of the conference.
- The certificate will be given by the end of the conference.

2. Fees Payment

- Delegate will have to pay fees within the mentioned dates on the website.
- Fees will be accepted only through online payment mode.
- In case of non-payment of fees, entry will be restricted.
- Fee is not refundable in any case.
- Fee includes tea, breakfast, and lunch for two days. Fee does not include accommodation facility.
- Accommodation facility is not available, if required kindly contact on cgs@gtu.edu.in
- Please remember **reference number (number starting with DU)** of your transaction which you will have to mention wherever required and mail the **online payment challan (in pdf format)** to <u>cgs@gtu.edu.in</u> once you have paid the fees

Ïn case of Foreign Delegate please contact on cgs@gtu.edu.in for payment related information

Fee payment process (Delegate)

Step 1 ->

Go to: https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm

Step 2 ->

Select State of Corporate/institute - Gujarat

Select Type of Corporate/institute - Education institutions as shown in image below

State Bank Group					
State Bank Collect State Bank MOPS You are here: State Bank Collect > State Bank Collect					
State Bank Collect Confirm NEET Typ	State Bank Collect				
Reprint Remittance Form	Select State and Type of Corporate / Institution				
	State of Corporate/Institution * Gujarat				
	Type of Corporate/Institution *				
	Go				

Step 3 ->

Select Gujarat Technological University in Educational Institute name as shown in image below

State Bank Group				
State Bank Collect State Bank MOPS You are here: State Bank Collect State Bank Collect				
State Bank Collect Confirm NEFT Txn Reprint Remittance Form Payment History	State Bank Collect			
	Select from Educational Institutions * Educational Institutions Name GUJARAT TECHNOLOGICAL UNIVERSITY			
	Submit Back			

Step 4 ->

Select Category from dropdown list: Registration Fees for Conference

🕜 State Bank G	iroup		
State Bank Collect You are here: State Ba	State Bank MOPS ink Collect > <u>State Bank Co</u>	illect	
 State Bank Collect Confirm NEFT Txn Reprint Remittance I Payment History 	≂orm	State Bank Collect GUJARAT TECHNOLOGICAL UNIVERSITY (Established Under Gujarat Act No. 30 of 2007) ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી (पुरदान अपिनिय ક્રમાંક : ૨૦/૨૦૦૦ કારા સ્થાપિત)	GUJARAT TECHNOLOGICAL U NR VISHWAKARMA GOVT ENGG CO SABARMATI KOBA HIGHWAY CHANL
		Provide details of payment Select Payment Category * REGISTRATION FEE	ES FOR CONFERENCE

Step 5 ->

- 5.1 Write "ICGS2018" in conference name.
- 5.2 Select "DELEGATE ONLY FOR ATTENDING CONFERENCE"
- 5.3 Write "Not allocated" in paper id/delegate id option.
- 5.4 Mention Amount Rs. 200/-.
- 5.5 Follow instruction given by SBI site.

Please remember reference number (number starting with DU) of your transaction which you will have to mention wherever required and mail the online payment challan (in pdf format) to cgs@gtu.edu.in